

**General Election Panchayati Raj  
and Municipalities, 2010**  
**Most Immediate**  
**Date Bound**

No.4/118/2010-1Election  
Government of Haryana  
Chief Secretary Office  
(Election Branch)

Dated Chandigarh, the 16<sup>th</sup> February, 2010.

To

1. All the Financial Commissioner and Principal Secretaries / All the Commissioners & Secretaries to Government, Haryana.
2. All the Heads of Departments.
3. All the Divisional Commissioners in the State.
4. All the Deputy Commissioners in the State.

**Subject: - General Election of Panchayati Raj Institutions and Municipalities, 2010-Posting/Transfer of Officers/Officials regarding.**

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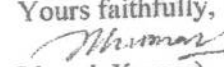
Sir/Madam,

I am directed to refer to the subject noted above and to say that the State Election Commission, Haryana has intimated that the General Election of Panchayati Raj Institutions and Municipalities are due in the month of April/May, 2010. The State Election Commission, Haryana has issued programme for preparation of electoral rolls of Municipal Corporation, Faridabad, 10 Municipal Councils and 28 Municipal Committees vide its notification dated 23.1.2010 (copy enclosed). As per programme, the process for preparation of draft electoral rolls shall be commenced from 25.01.2010. The draft electoral rolls shall be published on 10/02/2010 and subsequent claims and objections shall be received by the Revising Authority concerned by 20.2.2010. The final publication of electoral rolls shall be done on 22.3.2010. The programme for preparation of Voters list for election of Panchayati Raj Institutions is being issued very shortly. After completion the work of voters list/electoral rolls of these institutions, election programme shall be issued by the Commission, and the entire process is likely to be completed by 31.5.2010.

2. The Commission has also requested to ensure that officers/officials of the State Government posted in district concerned, who are connected with the preparation of electoral rolls and election to the Panchayati Raj Institutions and Municipalities including supporting staff officers/officials of the concerned Municipalities and PRIs, may not be transferred upto 31.5.2010. In such cases, where it is considered necessary to transfer any officer connected with the preparation of electoral rolls and election of these Institutions, approval of the State Election Commission may be obtained.

3. It is therefore, requested that the officers/officials of the State Government posted in the districts concerned who are connected with the preparation of electoral rolls and election to the Panchayati Raj Institutions and Municipalities including supporting staff officers/officials of the concerned Municipalities and PRIs may not be transferred upto 31.05.2010. In such cases, where it is considered necessary to transfer any officer connected with the preparation of electoral rolls and election of these Institutions, approval of the State Election Commission may be obtained.

These instructions may be complied with strictly.

Yours faithfully,  
  
(Naresh Kumar)  
Superintendent Election.

STATE ELECTION COMMISSION, HARYANA  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17  
PANCHKULA

## NOTIFICATION

NO. SEC/2ME/2010/29

Dated:-23.01.2010

In exercise of the powers conferred under Clause(1) of article 243ZA of the Constitution of India read with Section 3A of the Haryana Municipal Act, 1973 and Rules 4 to 11 of the Haryana Municipal Election Rules, 1978, I, Dharam Vir, State Election Commissioner, Haryana hereby prescribe the following programme for preparation of electoral rolls of all wards of the Municipal Councils/Committees mentioned in Annexure "B, on the format given in Annexure-"A" intensively on the basis of Assembly Electoral Rolls finally published on 22.1.2009 with reference to 1<sup>st</sup> January, 2009 as qualifying date (with all supplements):-

- |       |   |                                |
|-------|---|--------------------------------|
| (i)   | Preparation of Draft Electoral Rolls of all ward of the Municipal Committees/Councils mentioned in Annexure"B" on the format Annexure-"A" intensively on the basis of Assembly Electoral Rolls published on 22.1.2009 with qualifying date as on 01.01.2009 (with all supplements) and also adding the names of eligible persons as on 01.01.2010 after conducting door to door survey and deleting the names of persons, who had died and also of those who are found to be no longer ordinarily resident in the territorial limits of the Municipal Council / Committee. (Rule-4) | 25.01.2010<br>to<br>09.02.2010 |
| (ii)  | Draft publication of Electoral Rolls of all the wards of the Municipal Committees / Councils as referred in sub para (i) above for inviting claims and objections.(Rule-7)  | 10.02.2010                     |
| (iii) | Last date by which claims and objections shall be presented to the Revising Authority. (Rule-9)   | 20.02.2010                     |
| (iv)  | Last date by which the claims and objections shall be disposed of by the Revising Authority. (Rule-10(1)(i)(ii))  | 25.02.2010                     |
| (v)   | Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-10(2))  | 02.03.2010                     |
| (vi)  | Last date for disposal of appeals by the Deputy Commissioner.(Rule 10(3))   | 12.03.2010                     |
| (vii) | Final publication of Electoral Rolls.(Rule-11)  | 22.03.2010                     |

2. It is further directed that while preparing the ward-wise draft electoral rolls, it should be ensured that names of the persons, who had died and also of those who are found to be no longer ordinarily resident in the territorial limits of the Municipal Council / Committee, but their names are still existing in the Assembly Electoral Rolls finally published on 22.1.2009 (with all supplements) should not be included in the ward-wise draft electoral rolls of the concerned wards, now to be prepared for publishing them to invite claims and objections.

3. It is further directed that while preparing the ward-wise draft electoral rolls, it should be ensured that names of the persons, who had died and also of those who are found to be no longer ordinarily resident in the territorial limits of the Municipal Council / Committee, but their names are still existing in the electoral rolls of concerned Municipal Committee/Council, should not be included in the ward-wise draft electoral rolls of the concerned wards now to be prepared for publishing them to invite claims and objections.

4. It is further directed that the ward-wise draft electoral rolls of the concerned Municipal Committee/Council, to be prepared for publishing them should include all the names of the voters entered in the Assembly Electoral Rolls finally published on 22.1.2009 alongwith its supplements and also in the existing electoral rolls of concerned Municipal Committee/Council, except those who had died and also of those who are found to be no longer ordinarily resident in the territorial limits of the Municipal Council / Committee.

5. It is further directed that all efforts should be made to include in draft electoral rolls, the names of all persons who are eligible as per Rule 6.

6. It is further directed that draft electoral rolls of Municipal Councils / Committees shall be prepared by using data base of the Assembly electoral rolls, with the help of NIC as per decision taken in the video conference held on 14.1.2010 and conveyed by the Commission vide SEC/4E-III/2010/104-152, dated 19.01.2010.

7. It is further directed that four copies of Assembly electoral rolls may be obtained free of cost from concerned Tehsildar / Naib Tehsildar (Election). Data Base compact disc of these electoral rolls has already been supplied to you. While preparing the electoral rolls of Municipal Council/Committee, existing municipal rolls shall also be kept in view.

8. It is further directed that:-

- (a) The Deputy Commissioner shall give the widest possible publicity to the above programme indicating place and time of receiving & disposal of claims and objections by the Revising Authority/Authorities and disposal of appeals by the concerned Deputy Commissioner. He will issue press notes and also paid advertisements in the two local newspapers. He will also make publicity through electronic media and local cable network.

copy each shall be kept for inspection by the public free of cost in the office of the following authorities:-

- (i) Secretary of the Municipal Council/Committee concerned,
  - (ii) Sub-Divisional Officer (Civil)'s concerned,
  - (iii) Tehsildar concerned, and
  - (iv) Revising Authority's concerned.
- (c) (i) The Deputy Commissioner shall publish the draft electoral rolls together with a notice including the date by which the claims and objections with reference to the draft rolls, may be presented to the Revising Authority / Authorities. He shall also host the draft electoral rolls on the website of district administration for public information.
- (ii) Centres, each consisting of up to three ward, shall be created. Each centre shall be placed under the charge of an Authorized Officer. At these centres, the draft electoral rolls should be placed under the supervision of Authorised Officer for inspection by public for obtaining claims and objections. It may also be ensured that centres created for this purpose should be in Government or Municipal buildings. Authorised Officers shall be appointed by Deputy Commissioner.
- (iii) The Revising Authority/Authorised Officer shall maintain a register for claims and objections in form 1-A and 1-B, respectively, prescribed in rule 9.
- (iv) A proper receipts with date for these claims and objections should be issued and these officers should also inform them the date, time and place of disposal of their claims and objections by the Revising Authority/Authorities as prescribed by them.
- (v) All the Authorised Officers shall work under the supervision of Revising Authority.
- (d) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they thinks fit, record his/their decision in writing and shall make available on demand a copy of such decision to the objector or claimant free of charge forthwith.
- (e) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Sub-rule(1) of Rule 10 of the Haryana Municipal Elections Rules, 1978 shall forward a list of such claims and objections along with his/their orders thereon to the concerned Deputy Commissioner, within the prescribed time. Any person aggrieved of any such order of the Revising Authority/ies may within prescribed days apply to the Deputy Commissioner for revision of the orders of the Revising Authority. The Deputy Commissioner shall within the specified period confirm such order, or set it aside or pass such order with respect to such claim or objection as he may deem fit. The decision of the Deputy Commissioner on appeal shall be final.

Committees/Councils shall come into force from the date of publication.

- (g) After completion of every stage of the preparation of electoral rolls process as stated above, the concerned Deputy Commissioner shall send information of the statistical data in the format Annexure "C" to the State Election Commission, Haryana.

8. It is further directed that a copy of Municipal electoral rolls of Municipal Committees/Councils, finally published on 22.03.2010, shall be submitted to the State Election Commission, Haryana on the same date and two copies thereof shall be supplied to all the political parties in the State of Haryana under intimation to the Commission.

9. It is further directed that the final electoral rolls of Municipal Council/Committee shall be hosted on the website of the District Administration.

Dated, Panchkula  
the 23<sup>rd</sup> January, 2010

Dharm Vir  
State Election Commissioner, Haryana.

Endst. No. SEC/2ME/2010/30-55

Dated:-23.01.2010

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. The Financial Commissioner & Principal Secretary to Govt. Haryana, Urban Development, Chandigarh.
2. The Financial Commissioner & Principal Secretary, Information Technology, Government of Haryana.
3. All Divisional Commissioners of the State.
4. The Director, Urban Development Department, Haryana, Chandigarh
5. All the Deputy Commissioners of the State (except Faridabad, Panchkula and Yamuna Nagar).
6. Sh.G.S.Bansal, State Information Officer, NIC, Haryana


  
(Parmal Singh)

Asstt.State Election Commissioner, Haryana.

Dated:-23.01.2010

Endst. No. SEC/2ME/2010/56

A copy is forwarded to Controller, Printing and Stationery Department, Haryana Chandigarh for publication in the Haryana Govt. Gazette(Extra-ordinary) dated 23.01.2010.

  
(Parmal Singh)

Asstt.State Election Commissioner, Haryana.

Internal distribution:-

- 1.PS/SEC
2. Nodal Officer/NIT  
O/o SEC, Haryana

सम्बन्धित विधान सभा क्षेत्र का नाम :-  
जिले का नाम :-

भाग संख्या :-  
कर्मांक नं० \_\_\_\_\_ से \_\_\_\_\_ तक

- (1) (क) नगरपालिका/नगरपरिषद का नाम :-  
(ख) नगरपालिका/नगरपरिषद वार्ड संख्या :-  
(ग) गली/मोहल्ला/बस्ती का नाम :-

क्रम संख्या	22.01.2009 को अन्तिम प्रकाशित (सभी अनुपुरक सहित) विधान सभा मतदाता सूची का कर्मांक/भाग नं०.	मकान नं०.	मतदाता का नाम	पिता/पति का नाम	पुरुष/स्त्री	1.1.2010 को आयु	भारत निर्वाचन आयोग द्वारा जारी किए पहचान पत्र का कर्मांक
1.	2.	3.	4.	5.	6.	7.	8.

2ME/2009/116emc2009

Annexure-"B"

DETAILS OF THE MUNICIPALITIES WHERE GENERAL ELECTIONS ARE DUE TO BE HELD IN APRIL, 2010.

Sr.No.	Name of District.	Name of Municipal Council	Name of Municipal Committee
1.	Ambala	---	1. Naraingarh
2.	Bhiwani		2. Charki Dadri
3.	Fatehabad	1. Fatehabad 2. Tohana	3. Ratia

9.	Kurukshetra	6.Thanesar	12.Shahabad(M) 13.Ladwa 14.Pehowa
10.	Kaithal	-----	15.Cheeka
11.	Mahendergarh	7.Narnaul	16.Mahendergarh
12.	Mewat	-----	17.Nuh 18.Ferozepur Zhirka
13	Palwal	8.Palwal	19.Hodal 20. Punhana
14.	Panipat	---	21.Samalkha
15.	Rewari	---	22.Bawal
16.	Rohtak	---	23. Meham
17	Sirsa	9.Sirsa	24.Kalianwali 25.Ellenabad 26.Rania
18.	Sonepat	10.Sonepat	27.Gohana 28.Ganaur

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**ANNEXURE 'C'**

**INFORMATION REGARDING CLAIM AND OBJECTIONS/APPEALS ETC.**

NAME OF MUNICIPAL COUNCIL/COMMITTEE \_\_\_\_\_

WARD No & Total No. of electors/voters.	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER	
	Accepted	Rejected	Accepted	Rejected	Accepted	Rejected